

Elizabeth Rummel School Council & Foundation

Tuesday, Sep. 5, 2023

In-Person - 6:30 pm

Chair - Trevor

Vice chair - Vacant

Secretary - Kristen

Fundraising Coordinator - Amy & Jaimie

Pizza/Volunteer Coordinator - Laurin

Grant Coordinator- Anne (as necessary)

Social Media - Vacant

Treasurer - Joanna

Present	Absent
Trevor Rogers Lana Hettinga Brian Wityshyn Joanna Burrell Jaimie Beaton Kristen Hosford	Laurin Duncan Amy Osbaldeston Nicole Skwara Alison Burger

	Action
1	Call to order 6:33 a. Introductions- Welcome new members b. Approval of this Agenda - approved
2	Presentations None
3	Past Business None
4	New Business 1. Open House Wednesday Sep 13/23 6:30-7:30pm <ul style="list-style-type: none"> - In Grace's open house email reminder, we will include a statement that Parent Council will be present and excited to meet briefly with families - Parent council will have a station set up close to the entryway, with whiteboard signage, ready to greet & chat with parents. The whiteboard will be used to recruit for open positions (vice chair & social media) as well as collect feedback

and ideas via a dot system. A “parking lot” will also be included for additional ideas. We will incentivize participation with a raffle prize of free pizza for new parents willing to put their names forward to be included on parent council communication and volunteer lists. We will also attempt to increase our reach with a “follow us on facebook” included on the whiteboard. Trevor to print off recruitment/raffle forms. Trevor & Jaimie will come early to setup/prepare. Trevor, Lana, Jaimie & Amy to man station.

- Welcome email to kindergarten parents will be sent to inform families of the parent council and its role. Lana to compose and send this week.

2. 23/24 Pizza Lunches (touch base),

- We will continue to match LGMS schedule as follows:

Sept 27

Oct 11 & 25

Nov 8 & 22,

Dec 6 & 20,

Jan 10 & 24,

Feb 7 & 28,

March 6 & 20,

April 24,

May 8 & 22,

June 5 & 19th.

Laurin to touch base with Red Rock

3. Fundraising (touch base)

-New parent council fundraisers members have access

-Kevin has been contacted regarding the Apples fundraiser. Order deadline will be September 27, pickup October 13th. Same prices as last year.

-Melissa Run discussed, we are unable to confirm volunteers at this time due to quick turn around. Maybe a potential for next year.

-Timeline of Save-on gift card fundraiser? November PEKA typically places order, we will look at a December deadline. Second run of gift cards tentatively planned for April/May.

-Colibri food bags discussed as a potential fundraising opportunity. Could potentially be run in November as well. Amy & Jaimie to look into.

-Consider including in emails what our goals are for each specific fundraising effort. We currently typically follow up with storytelling of where the funds went.

-Plan to continue to raise awareness of fundraising efforts to both families & staff through e-mails & posters on doors

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Information / Discussion

a. Playground Chatter (New Section!)

- Some confusion within kindergarten families as to the teacher/class assignment of their child. This is because now with two french and two english

classes, student assessments are done during staggered entry. Class lists are then created collaboratively by teachers to ensure balanced classes. This is why class lists are not available until just prior to half class entry.

b. Principal Report

- Happy faces returning to class! 302 Students, similar classroom set up with exception of 2 full french immersion classes & 2 english classes (all families in ½ ½ were happy with the full french option) and Mme. McGrath teaching full grade 1.
- Library renovations are coming together.
- Welcome to new staff!
- In need of : Library furniture, tinkering equipment, floor chairs, gaga pit, arts supplies (clay), cart for leveled readers, library bags for students, continue with Raz Kids
- Upcoming events: Open House, Terry Fox Run, PD on 19th for new curriculum (science, ELA & FLA), NDTR knowledge keepers will be visiting & working with school

c. Treasurer Report

Fundraising funds remain \$54,399.17, Casino \$2.43 as of August 31, 2023
Recent outgoing funds include:
\$82.40 on gifts for outgoing parent council
\$279 on AGM at Iron Goat
\$73 movies
\$35 cards for retiring teachers
\$318 for gifts for retiring teachers
\$2800 for school purchases, scooter, sand toys, hula hoops, cart for hula hoops, snacks for teacher appreciation luncheon, crawl and calm resistance tunnel and portable lapdesk

d. Fundraising Report

-No updates

e. Volunteer Coordinator Report

-No updates

f. Grants Coordinator Report

-No updates

g. Social Media Report and Requests

- Continue with engagement posts and list monthly newsletter bullet points on facebook council page

i. Upcoming Fundraising:

Consider a Halloween short movie (Charlie Brown's Halloween) & dance

	<p>party. We have remaining snacks for sale, and may need to renew ACF Audio Film Licence for movie viewing. Trevor to ensure Charlie Brown Special or good short alternative available through licensing platform. Plan for 30 minute viewing, 30 minute dance party.</p> <ul style="list-style-type: none"> ii. Fundraising Goals & Results: To be reviewed at next meeting iii. Next meeting date: October 10, 2023 Continue with meeting every 2nd Tuesday evening of the month. Meetings will also be offered virtually moving forward. iv. Volunteer opportunities: <p>h. Chair/Vice Chair Report Will continue to follow up with the Board regarding assistance with Gaga ball pit costs. Website to be updated with current members.</p>
6	<p>Adjournment Meeting adjourned 7:28</p> <p>Plan for next meeting: Create goals for parent council & discuss future workshops</p>

Action Items to be completed by next meeting

Trevor

- Create & print raffle recruitment forms for Open House
- Update parent council website page
- Follow up with Board (Chris/Deb) to see if they will help out with Gaga Ball Pit costs.

Jaimie/Amy

- Apple fundraiser info to be sent out
- New license will be needed in September for Movie Nights
- Look into Colibri bag fundraising opportunity

Lana

- Compose kindergarten welcome email to be sent out prior to open house

Laurin

- Confirm Pizza days with Red Rock (April 10th pizza date removed as it falls during spring break)